

c/o Hawaii Community Foundation
827 Fort Street
Honolulu, HI 96813-4317

Re: _____'s Fiscal Sponsorship of

Please be advised that _____ (EIN _____), a 501(c)3 public charity ("Sponsor"), has agreed to act as "Fiscal Sponsor" for _____ to facilitate ("the Project") and in particular, its solicitation of support from Hawaii Community Foundation.

Sponsor understands the requirements of a "Fiscal Sponsor," for the purposes of applying for a grant from the Hawaii Community Foundation include:

1. The Project is compatible or consistent with Sponsor's mission or purpose.
2. Sponsor has formally adopted the Project and has:
 - a. Reviewed the Project;
 - b. Passed a board resolution of the adoption of the Project; and
 - c. Accepted responsibility to document the status and progress of the Project.
3. Sponsor is responsible for monitoring and controlling the expenditure of grant funds in keeping with the purpose of the grant.
4. Sponsor is responsible for complying with the terms of the grant.

Sponsor's Board of Directors has formally approved a resolution agreeing to be "Fiscal Sponsor" for the _____ and has authorized the execution of this letter. A copy of that resolution, certified by the Sponsor's Board Secretary, is attached.

Sponsor
By:

Board Chair

By its _____

cc: Chair of